



Email: [office@peacehaven.e-sussex.sch.uk](mailto:office@peacehaven.e-sussex.sch.uk)  
Website: [www.peacehavenheights.co.uk](http://www.peacehavenheights.co.uk)  
Tel: 01273 575989

**Interim Head Teacher: Gemma Roxburgh**  
**Acting Deputy Head: Wendy Wiltshire**

**Juniors:** Hoddern Avenue,  
Peacehaven. BN10 7QY.

**Infants:** Roderick Avenue,  
Peacehaven. BN10 8UZ.

Dear Parents and Carers,

### **Governance arrangements for Peacehaven Heights Primary School**

I am writing to you to you to inform you of the changes the local authority is making to the governance of Peacehaven Heights Primary School.

Following consultation with the Governing Body of Peacehaven Heights Primary School the local authority applied to the Department for Education (DfE) for approval to establish an Interim Executive Board (IEB). The application has been approved by the DfE and they have provided written consent for the Local Authority to appoint an IEB at the school with immediate effect.

The IEB will provide expertise, support and capacity to the school so that it can make rapid progress in securing improvement to standards and the quality of provision in the school. It will work closely with the school leadership team to bring about the improvements required. The IEB will take over all the roles and responsibilities of the governing body.

#### **The IEB members are:**

Jonathan Taylor: Chair

Clive Wormald: Principal Finance Officer, East Sussex County Council

Janet Bowen: Lead Human Resources Consultant, East Sussex County Council

Claire Roberts: Senior Manager, Support and Intervention, East Sussex County Council

The DfE in approving the appointment of the IEB have stated their expectation that the IEB actively considers a sponsored academy solution to safeguard the long-term future of the school.

Once the IEB is satisfied that the school is securing a strong trajectory of improvement an exit strategy will be drawn up to ensure effective transition to new governance arrangements. It is anticipated that the IEB will be in place no longer than 18 months, with a review after a year.

As a parent/carer you will be rightly concerned that your child receives the best possible education at Peacehaven Heights Primary School and the IEB is determined to work with you and the school to ensure that this is achieved. A meeting for parents and carers will be arranged for this term so that you can meet me and other members of the IEB and ask any questions that you have. I look forward to meeting you then.

Yours sincerely,

Jonathan Taylor  
Chair of the IEB

